

Forderungsanmeldung im Insolvenzverfahren/Filing of claims in insolvency proceedings

Claims may only be filed with the insolvency administrator (trustee, fiduciary), not with the court.

You should also read the leaflet on filing claims.

Debtor	
Insolvency court:	Reference:

<p>Creditor Exact designation of the creditor with postal address</p> <p>specify legal representatives (e.g. director) of companies</p>	<p>Creditor's representative The creditor may appoint a lawyer at the former's discretion. Power of attorney must extend explicitly to the insolvency issues.</p> <p>Power of attorney <input type="checkbox"/> enclosed <input type="checkbox"/> will be sent promptly</p>
Banking account	Banking account, if power to collect is given
Business code	Business code

Filed claims	
Each permanent claim must be stated separately. If there is not enough space on this form, more claims can be attached and detailed as specified in the following.	
<p>Main claim § 38 InsO (estimated if necessary) _____ EUR</p> <p>Interest, maximum up to the day prior to institution of the proceedings _____ EUR</p> <p>costs, incurred prior to institution of proceedings _____ EUR</p> <p>Total _____ EUR</p>	<p>interest loan _____ % of _____ EUR since _____ . _____ . _____</p> <p>description of costs (e.g. fee of court order) _____</p>
<p>Reasons and detailed explanation of the claim (e.g. goods delivered, rent, loan, repair work, wages, change, compensation)</p> <p>Documents substantiating the claims (contracts, shipping notes, invoices) must be enclosed.</p>	

Lower-ranking claim (§ 39 InsO)

Lower-ranking claims should only be filed if explicitly requested by the court (§ 174 (3) InsO). In this case lower-ranking claims should be filed separately.

Claim based on intentional tort

Yes, the facts which substantiate the view of the creditor by whom the claim is filed that said claim arises from intentional tort on the part of the debtor are enclosed. No.

Preferential satisfaction

and simultaneous filing of elimination Yes (refer to enclosure for reasons) No.

Executory title (e.g. conviction, enforcement order) exists and is enclosed in copy. doesn't exist.

(place)

_____._____._____
(date)

(Signature – and company stamp if applicable)